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| Floor L4-1 | Utilise job documentation for flooring trades operations |

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| **Kaupae** | Level | 4 |
| **Whiwhinga** | Credit | 5 |
| **Whāinga** | Purpose | This skill standard recognises the skills required to utilise drawings, specifications, and job documentation to complete flooring trades operations.  This skill standard contributes to the:   * New Zealand Certificate in Flooring Installation (Level 4) [Ref: 4296], * New Zealand Certificate in Timber and Composite Flooring (Level 4) [Ref: 4300], and * New Zealand Certificate in Flooring Planning and Design (Level 4) [Ref: 4297]. |

**Hua o te ako me Paearu aromatawai |** Learning outcomes and assessment criteria

| **Hua o te ako |** Learning outcomes | **Paearu aromatawai** | Assessment criteria |
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| 1. Utilise drawings, specifications, and job documentation to complete flooring trades operations. | 1. Relevant conventions and information in drawings, specifications and supplied job documentation is interpreted to inform flooring trades operations. |
| 1. Drawings are produced to quantify and qualify requirements for flooring trades operations. |
| 1. Required job documentation is updated to reflect progress of the flooring operation and completed according to workplace procedures. |

**Pārongo aromatawai me te taumata paearu** | Assessment information and grade criteria

Assessment specifications:

Candidates must be capable of consistently identifying site specific information to commercial standards for at least one of:

* carpet installation,
* resilient installation,
* timber or composite flooring operations,
* or flooring planning and design operations.

Commercial standards refer to:

* performing the skill in a safe manner
* performing the skill to the required industry standards
* performing the skill within an acceptable timeframe
* repeating the skill on demand.

*Industry standards* must reflect industry best practice, workplace procedures, and be within acceptable tolerances as defined in New Zealand.

*Site specific information* refers to substrate type, door type, furniture, appliance, edging trims, access, coving, skirting, windows, underfloor heating, stairs, profile.

*Workplace procedures* refers to verbal and written information covering company policy, standard operating procedures, and job specific instructions.

Drawings may be produced either manually or digitally.

Assessment must reflect workplace conditions and meet workplace health and safety requirements.

**Ngā momo whiwhinga** | Grades available

Achieved

**Ihirangi waitohu** | Indicative content

**Drawings and specifications**

* Different drawings, specifications, and job documentation used in flooring operations.
* Interpreting product data tables.
* Drawing and industry terminology.
* Drawing types and elevations.
* Scales, symbols, dimensions, and abbreviations used in drawings.
* Site specific information.

**Drawings**

* Drawings produced manually and/or digitally.
* Communicating quantification and instructions for flooring operations in drawings.

**Rauemi |** Resources

Flooring programme guidance information available from [qualifications@waihangaararau.nz](mailto:qualifications@waihangaararau.nz).

**Pārongo Whakaū Kounga |** Quality assurance information

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| **Ngā rōpū whakatau-paerewa** | Standard Setting Body | Waihanga Ara Rau Construction and Infrastructure Workforce Development Council |
| **Whakaritenga Rārangi Paetae Aromatawai** | DASS classification | Planning and Construction > Construction Trades > Flooring |
| **Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga** | CMR | CMR 0048 can be accessed at: <https://www.nzqa.govt.nz/nqfdocs/maps/pdf/0048.pdf> |

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| **Hātepe** | Process | **Putanga** | Version | **Rā whakaputa** | Date | **Rā whakamutunga mō te aromatawai** | Last date for assessment |
| **Rēhitatanga |** Registration | 1 | [dd mm yyyy] | N/A |
| **Rā arotake |** Planned review date | 31 December 2029 | | |

Please contact Waihanga Ara Rau Construction and Infrastructure Workforce Development Council at [qualifications@waihangaararau.nz](mailto:qualifications@waihangaararau.nz) if you wish to suggest changes to the content of this skill standard.