

PURPOSE

This Cover Sheet helps you ensure your Moderation submission is complete. This then assists with accurate receipting and evaluation once it reaches us here at Waihangara Ara Rau.

Please complete this coversheet for each set of unit standard assessment samples and upload to Aka Pārongo or send to moderation@waihangaararau.nz.

Please allow 30 working days for post-assessment moderation reports to be sent.

If you have any questions regarding post-assessment moderation, please email moderation@waihangaararau.nz.

PROVIDER DETAILS

Education organisation

Education organisation number (EDUMIS)

Contact person(s)

Email

Phone



FOR SCHOOLS ONLY

Principal's Nominee name

Phone

POST-ASSESSMENT MODERATION REQUIREMENTS

- Assessment schedule/marking guide. (It must be the correct version and match the assessment tool). This may include model answers, judgement statements and the verifier/assessor guide. Please note only one assessment schedule/marking guide is required for each set of samples.
- Learner samples/assessment tool or Integrated assessment tool.
- Your internal post-assessment moderation report.
- Evidence that the assessment resource has been approved by an SSB.
- Programme(s)/course(s) where standard is used.
- All additional evidence that may have contributed to the assessment decision.
- Provide a range of outcomes, e.g., Not Achieved, reassessment, and an Achieved within the samples, and from a variety of sites, and internal assessors.
- NZQA standard document (if version not current).
- Evidence that the assessor/s meet the CMR criteria.
- Evidence that the internal moderator meets the CMR criteria.



STANDARDS

Number	Title	Version